फॉ. सं./F. No. A-50050/5/2018-CA Cell

भारत सरकार/Government of India वित्त मंत्रालय/Ministry of Finance राजस्व विभाग/Department of Revenue

सक्षम प्राधिकारी सेल/Competent Authority Cell \*\*\*\*\*\*

> North Block, New Delhi Dated 03 January, 2022

### **OFFICE MEMORANDUM**

<u>Subject:-</u> Filing up the posts of Inspectors, Assistants & Stenographer Gr-II in the office of Competent Authority & Administrator, Chennai on deputation basis—reg

The undersigned is directed to enclose herewith a copy of Vacancy Circular no. 03/2020-2021 dated 31.12.2021 received from the Office of Competent Authority & Administrator, Chennai inviting applications to fill up the 02 posts of Inspectors, 01 post of Assistant and 01 post of Stenographer Grade – II on deputation basis.

Encl: As above

(S.Bhowmick)
Under Secretary to the Govt. of India
Tel.No.23095369

To,

- I. All Ministries/Departments.
- II. Webmaster, CBIC, Directorate of Systems, New Delhi for hosting this O.M. on the official website of CBIC.
- III. Webmaster, CBDT, Room No. 7008, Aayakar Bhawan, Vaishali, Ghaziabad. U.P. for hosting this O.M. on the official website of CBDT.
- IV. Director (NIC)/Computer Section for hosting the vacancy circular on the website of Deptt. of Revenue.



#### GOVERNMENT OF INDIA

Ministry of Finance - Department of Revenue
Office of the Competent Authority&Administrator
Smugglers and Foreign Exchange Manipulators (Forfeiture of Property)
& Narcotic Drugs & Psychotropic Substances Acts

"UTSAV", No.64/1, G.N. Chetty Road, T.Nagar, Chennai-600017 Ph 28152826 / 28150896 :: Fax 044-28154636

E-Mail:casafemfop.tnchn@nic.in

S.F. No.52/2021-22

Dated: 31.12.2021

#### Vacancy Circular No. 03/2020-21

Filling up of the posts Inspector, Assistant & Stenographer Gr.II in the office of the Competent Authority, SAFEM(FOP)A & NDPSA, Chennai on deputation basis-regarding.

Applications are invited from suitable candidates for appointment on transfer on deputation basis for the post of Inspector, Assistant & Stenographer Gr.II in the office of the Competent Authority, SAFEM (FOP) A & NDPSA, Chennai. The details regarding the posts are given as under:-

Inspector	02(Two)	PB-2 Rs. 9300- 34800-4200 (Pre- revised). Revised-35400/-	The state of the s	or Organisations:
		& Pay Matrix Level-6	(1)	Inspector of Income-tax or Customs and GST (previously Central Excise) or Narcotics (Central Bureau of Narcotics or Narcotics Control Bureau) or Assistant Enforcement Officer or Sub-Inspector of Central police organisation, Central Bureau of Investigation.
				OR
			(ii)	Head Clerks or Tax Assistants or Upper Division Clerks of Incometax, GST (previously Central Excise) and Customs Departments who have qualified in the Departmental Examination for promotion to the grade of Inspector in the respective Departments. Officials with flair for Incometax Act, Customs Act, Foreign Exchange Maintenance Act and Narcotic Drugs and Psychotropic Substances Act will be given preference.

Assistant	01 (one post)	PB-2 Rs. 9300- 34800-4200 (Pre- revised). Revised-35400/- & Pay Matrix Level-6	Officials under the Central or State Government Departments or Organisations:  Eligibility:-  1. Holding analogous posts on regular basis in the parent cadre or department.
	27		(OR)
			2. Upper Division Clerk or Tax Assistant of the Central or State Government Departments or Organizations and of Income Tax or GST (previously Central Excise) or Customs, Directorate of Enforcement, Narcotics Control Bureau in the pre-revised scale of Rs.5200-20200 with Grade Pay Rs.2400/- with 8 years regular service in that grade.
Stenographer Gr.II	01(one)	PB-2 Rs. 9300- 34800-4200 (Pre- revised). Revised-35400/- & Pay Matrix Level-6	Departments of Organisations.  Eligibility:-

For the posts mentioned above, provision of knowledge in the operation of computers will be considered as additional qualifications.

The deputation will be governed by the terms & conditions as contained in the DOP&T'S O.M.No.2/29/91/Estt(Pay-II) dated 05.01.94 and No. 6/8/2009-Estt.(Pay II) dtd17.06.2020 as amended from time to time.

The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years, but extendable upto seven years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

The official selected can opt to draw the grade pay of the post (Matrix / Level as per  $7^{\text{th}}$  CPC) for which he is selected or his pay plus deputation allowance (10% of his basic pay in case of outstation officials and 5% for local officials, subject to maximum of Rs. 9000/- and 4500/- respectively as per  $7^{\text{th}}$  CPC).

Bio-data in the prescribed format (Annexure-I enclosed) of the eligible and willing candidates in terms of the above criteria and who can be spared immediately may be forwarded to this office through proper channel along with Integrity Certificate, Vigilance Clearance Certificate, Certificate showing that no major/minor penalty was imposed during the last 10 years and photocopies of ACRs/APARs for the last 05 years duly attested.

The applicants who volunteer for the post will not be permitted to withdraw their names at a later date and only such applications which are duly forwarded by the office and accompanied by the ACRs / APARs and Vigilance Clearance, will be considered.

(J.NARAYANAN)
Superintendent (Admn)
O/o Competent Authority &Administrator
SAFEMA/NDPSA, CHENNAI

To

- The Chief Commissioner of GST, Chennai/Hyderabad/Bangalore/Cochin/Coimbatore.
- The Chief Commissioner of Customs, Chennai/Bangalore/Customs Preventive Zone, Chennai.
- The Principal Chief Commissioner of Income Tax, Chennai/Hyderabad/Cochin/Bangalore.
- The CommissionerofGST,Chennail,II,III/Coimbatore/Salem/Trichy/Madurai Pondicherry/Tirunelveli/Bangalore-I,II,III/Guntur/ Hyderabad I,II,III/Cochin/Visakapatnam/Trivandrum/Calicut.

The Commissioner of Customs, Chennai (Port) / Chennai (Air) / Bangalore / Cochin/Mangalore / Trichy / Visakapatnam.

- 5. The Zonal Director, Narcotics Control Bureau, Chennai/Bangalore.
- 6. The Regional Director, Enforcement Directorate / DRI, Chennai.
- TheDirectorGeneral, CentralArmed Police Forces (AR/BSF/CISF/CRPF/ITBP/NSG/SSB).
- 8. The Joint Director, Central Bureau of Investigation, Chennai.
- The Under Secretary (Competent Authority Cell). Ministry of Finance. Department of Revenue. North Block, New Delhi 110 001 with request to forward the circular to the Web Master, CBEC website, Dte of System, New Delhi to upload on CBEC Website.

It is requested that a wider circulation of this letter may please be given among the other departments/sections in the Ministry to enable this office to fill up the post on deputation.

## ANNEXURE-I

# BIO-DATA/CURRICULUM VITAE PROFORMA

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Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

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B. Achievements:	
a candidates are requested to indicate information	
regard to: Research publications and reports and special	
jects Awards/Scholarships/Official Appreciation Affiliation with the professional bodies/institutions/	
cieties and; Patents registered in own name or achieved for the	
ganization Any research/innovative measure involving official cognition vi)any other information	
lote: Enclose a separate sheet if the space is	
sufficient) 7. Please state whether you are applying for 7. Please state whether you are applying for 8. Please state whether you are applying for 1. Please state when 1. Please state whether you are applying for 1. Please state whether you are a	
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amployment)	
	and I am well aware that the information of

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)
Address:

Date :

Encl.: Certification by the Employer / Cadre Controlling Authority.

Certification by the Employer I Cadre Controlling Authority

The information /details provided in the above application by the applicant are true and correct as per the facts available on records. He / She possesses educational qualifications and experience mentioned in the vacancy Circular, if selected, he/she will be relieved immediately.

2.	Also certified that:
-	There is no vigilance or disciplinary case pending/contemplated against Shri./Smt.
13	There is no vigilance or disciplinary case pending/contemplated systems
1)	His / Her Integrity is certified; His / Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an His / Her CR Dossier in original is enclosed/photocopies of India or above are enclosed.
ii)	His / Hel linegraph is enclosed/photocopies of the ACRS for the last of
iii)	His / Her CR Dossier in original is enclosed/photocopies of the CR Dossier in original is enclosed.  officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
	the during the last 10 years Or A list of major/minor
	No major / minor penalty has been imposed on him / her during the last 10 years Or A list of major/minor No major / minor penalty has been imposed on him / her during the last 10 years is enclosed (as the case may be).
iv)	No major / minor penalty has been imposed on him / her during the last 10 years is enclosed (as the case may be). penalties imposed on him / her during the last 10 years is enclosed (as the case may be).
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Countersigned

(Employer/Cadre Controlling Authority with Seal)